

Middle East Region Civil Air Patrol

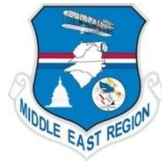
Commanders Update Briefing 14 December 2016



Col John Knowles
MER/CC



MER Staff Briefing



- HC – Chaplain
- HO – Historian
- IG – Inspector General
- JA – Legal
- PA – Public Affairs
- SE – Safety
- CMC – Region Command Chief
- A1 – Personnel/Admin
- A3 – Operations
- A4 – Logistics
- A5/8 – Plans and Programs
- A6 – Communications
- A7 – Mission Support
- A7E – Aerospace Education
- A7O – Cadet Programs
- A7P – Professional Development
- A9 – Finance



MER/HC



Lt Col Wayne Byerly

Top Accomplishments this Period

- December, 2016
- Attended webinar hosted by NHQ regarding new requirements for Chaplain Support team personnel.
- Conference call with region chaplain's staff.
- Conference call with Chief of Chaplain's re: Q & A about new requirements for mission chaplain and chaplain support specialist training and requirements.

Top Goals next Period

- January, 2017
- Conference call with wing chaplains
- Planning and information communicated about the roll-out of the new SQTRs for Mission Chaplain and Chaplain Support Specialist.
- Planning and communication to Chaplain Corps personnel re: plans for MER CCRSC.

Risks / Problems

*Wing Conferences and Chaplain Corps Staff College are opportunities for continuing education but are not attended by many of our chaplains and CDIs due to cost and time factors. The need is for more opportunities for online training and telephone conferences that offer an alternative.

Assistance Needed

- Recruitment and retention.
- Training for new CDIs and continuing education for all Chaplain Corps personnel.



MER/HO

Maj Joseph Myers



<i>Top Accomplishments this Period</i>	<i>Top Goals 2016</i>
<ol style="list-style-type: none">1. Working on CAP Observer rating – training delayed due to Hurricane Matthew / Operational needs.2. Starting to compile Data for the 2016 Annual History3. Final approval for NCWG Operating Instructions for Heraldry- Coordinated with Col Jason Bailey NCWG CC	<ol style="list-style-type: none">1. Search for an Assistant HO for MER.2. Promote Professional Development for Historians across the region. Promote the flow of feedback and ideas across the Region.3. Support the development of new Historians in the Region.4. Early completion of the 2016 History Reports.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
	<ul style="list-style-type: none">• Encouragement of Wing Historians to produce and forward Annual Wing History Reports.



MER/IG

Lt Col Cheryl Fielitz-Scarborough



Top Accomplishments this Period

- Complaint resolution –
- On the National IG report – we had no RED for SUI 27 month time frame and no RED for DTS 6 month time frame.
- Attended CAP 75th Anniversary Gala in DC

Top Goals next Period

- Keep DTS and SUI Status out of the **RED**
- Next IG Conf call – After the first of the year
- Timely closure to open case in ECIM

Goals:

1. Well trained and highly qualified IG Corps
2. No MER units in **RED** for SUI timeline or DTS
3. Complaint Resolution conducted and closed in timely fashion.

Risks / Problems

Assistance Needed



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Assistant MER-JA, Major Daniel Cohn represented the MER-JA team at the MER Staff Workshop• Coordinating a legal theory question among MER JAs and Wing JAs related to Cadet Protection issues and Mandatory Reporting Requirements in situations where multiple States (jurisdictions) are involved – this question arose from a discussion at the Staff Retreat	<ul style="list-style-type: none">• Continue providing timely, accurate and relevant legal advice to MER/CC and staff officers as required• Merry Christmas and a Safe and Happy New Year
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None



MER/PA Maj Julie Holley



Top Accomplishments this Period

- Wings/units did a good job promoting and sharing about CAP's 75th anniversary.
- Good MER representation at 75th anniversary event at Udvar-Hazy

Top Goals next Period

- Wreaths Across America promotion and follow-up stories
- Continue to review wing PA and Crisis Communications Plans
- Continue to work on increasing more frequent and direct interaction with wing PAOs
- Continue plans to create a social media-related position on the MER PA staff.

Risks / Problems

Assistance Needed

- Encourage your fellow members to take pictures and share stories with their PAOs.
- Feel free to send pictures and stories to MER PA.



MER/SE, Dec 2016

Maj. Guy Butts



Top Accomplishments this Period

- There are currently 12 Open MER Mishaps in the Mishap Reporting Process with 13 Open Mishaps last Month
- Working with NHQ Safety Team; Col. Brian Ready –SWR/CV, Col. Everett Humme – MA WG/CC to improve SIRS
- Communicating with other Region SE's as coordinated by NHQ Safety
- Communicating with MER Wing SE's
- MER Squadron 2016 Annual Safety Survey is in process: DC-5/6, DE-0/8, MD-4/26, NC-9/31, SC-0/16, VA-3/23, WV-6/14.
- Working with NHQ Safety to coordinate May 2017 NSOC Logistics for 15 Pax Vans

Top Goals next Period

- Continue to work with MER Wing SE's on a daily/weekly basis
- Communicate regularly with CAP NHQ Safety George Vogt and Bob Castle
- Coordinate/communicate with all Region SE's.
- Assist with the management of Mishaps in SIRS to move them effectively to closure
- Work with NHQ SIRS Redesign Team
- Attend the 2017 National Safety Officers College and serve as Logistics.

Risks / Problems

- CAP NHQ SIRS Nov 2016 Safety Education
- ❖ MER Staff Safety Briefing 22/42, 52%
- ❖ Wing Nov Safety Currency: DC-67%, DE-46%, MD-41%, NC-47%, SC-36%, VA-31%, WV-44%. MER Region – 42%

Assistance Needed

- ❑ Improvement in the MER Monthly Safety Currency Education compliance to >75 %



MER/Command NCO CMSgt Dennis Orcutt



Top Accomplishments this Period

Top Goals next Period

Command NCO appointments Need to know/appoint

- MER – CMSgt Orcutt
- DCWG – 4 NCOs, 2 in 000 SQ
- NCWG – 4 NCOs
- SCWG – 1 NCO
- DEWG – 2 NCOs
- MDWG – 1 NCO
- VAWG – 3 NCOs
- WVWG – 1 NCO
(numbers as of Nov CAP/CCC pull)
- Updated CAPR 35-5 Officer and NCO Appointments is out and posted in e-services!

- For every MER Wing to select its own Wing Command NCO
- To coordinate a strong retention and recruiting initiative with the MER Wing Command NCOs ... as soon as their respective Wing Commanders designate them
- Visit Units/Events with MER/CC etc.
- Towson Sq visit with MER/CC 21 Dec
- NCO Recruiting Plan for current CAP Officers hopefully starting in Jan. Plan is still in draft pending CSAG meeting approval... stay tuned.
- CAP NCO ppt presentation as well

Risks / Problems

Assistance Needed

- Not all MER Wings have active/retired NCOs

- Need each MER Wing to appoint a Wing Command NCO, if able
- Encourage prior active duty NCOs to entertain the idea of selecting CAP NCO path
- CC/CV/CS share calendar for visits



MER/A1

Lt Col Ted Lybrand



Top Accomplishments this Period

- Lt Col Harding has returned from his week trip
- 4 Promotions Processed
- 11 Decoration Recommendations
- Develop OTY Chart showing name, prescribing directive, format, purpose and criteria for each award

Top Goals next Period

- We begin our OTY annual awards cycle
- Update Org Chart
- Place Guide Section on Webpage for Submission of Promotions & Awards
- Place Of The Year Awards guide on Webpage & send to wings for distribution
- A MER Awards Preparation Guidance PowerPoint presentation will be posted to the MER website NLT 31 December 2016 for use by Region, Wing, and Squadron staffs in preparing CAP Form 120 Decoration Recommendations in 2017.

Risks / Problems

- Temporary delay in developing new internal procedures for processing decorations and promotions – creating delay in webpage guide

Assistance Needed

Need to be able to access A1 Webpage



MER/A3

Col David E Crawford, CAP



Top Accomplishments this Period

- MER has completed all aircraft turn-ins to NHQ
- FY2017 Basing plan implemented with change of SC increasing to 10, NC staying at 14
- Working plans for basing of potential new aircraft
- ADS-B Transition plan under development, Lt Col Gene Jackson MER/A3G is project officer

Top Goals next Period

- Continue staff selection for MER SAR 2017
- Fill remaining A3 staff positions
- MER SAR planning

Risks / Problems

- Training at Ft Pickett may drastically reduce billeting for MER SAR.

Assistance Needed

- Staff – please notify A3 staff when you have personal OPS Qual entries to be validated.



MER/A4

Lt Col Calvin Chandler



Top Accomplishments this Period

- Completed annual inventory- All Wings completed by 12/07 deadline except SC who completed on 12/08
- Order--DC,WV,VA,NC,DE,MD,SC
- Many ROS's generated during process especially at MER HQ level
- All A4 personnel safety current
- Chandler completed F91 & IC3
- Lt Cols Richardson & Focke are to be commended for their outstanding work on the inventory

Top Goals next Period

- ROS follow up the top priority—IO assigned and ancient ROS's will be looked into
- After action report on inventory
- Continue A4 website improvements- ideas & needs welcome!
- A4 staff will be doing long term planning to have members and training available at key Region events- Wing conferences, SAREX, Encampments, etc.
- Vehicle retirement cycle will start 1/1/17

Risks / Problems

- Excess ROS's
- Website access issues- IT on it!
- 1 Vehicle reports currently overdue
- SC Wing-
- MER-SC-099 39008 Ford E350 1 Ton SC-099 CUB

Assistance Needed

- Please advise if you have any knowledge of issues that need to be addressed



MER/A5/8 Plans and Programs

Lt Col Haertel



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• FY 16 & FY 17 metrics validated..• Commander's Track CAPP 222 submitted.• Plans Officer Hurricane Matthew; Incident Commander Missing persons search, ELT search, and DHS mission. Mission Observer Eglin Fire Patrol.	<ul style="list-style-type: none">• Draft MER Area Command Plan• Coordinate Region and Wing OPLANS Folder links.• Develop A-58 Plans and Programs Track.• Draft FY 17 Annual Training Plan (ATP).
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Minimal if timelines are met.• Prioritizing attendance at conferences and national events.	<ul style="list-style-type: none">• Manage strategy planning and programs.• Participate in MER Staff Retreats.• Keep me synchronized with staff.



MER/A6

Lt Col Maurice Thomas



Top Accomplishments this Period

- **ACQUIRED!** 24 unit EFJ UHF Handheld Kit \$1000 budget approved, \$700 spent
 - Batteries required ~\$700
- **MER Wings Continue Strong Participation NTN HF Nets & Exercises**
- Completed 2016 LG Revalidations
- Renewed Region Evening Nets Began December 7 with good participation

Top Goals next Period

- Wreaths Across America comm support!
- Emphasize Utilization / Assessment
- Encourage 100% MER HF staff stations
- NORAD Santa Net, CAP participation



Risks / Problems

- **Concern for ROS of “live” and irreplaceable assets**
 - **Mission loss if not replaced**
- UHF ISR radios: No plan to replace
 - Assess mission impact
- VHF portables – No budget for replacement
- NTC – Understaffed, needs continuous support

Assistance Needed

- **Minimize the loss of irreplaceable assets**
- Reporting of more frequent failures (MTBF)
- Planning assistance to the wings
- AAR to stress mission comm support
- Active inputs from DO and CC
- Need CUL-T training at state level



MER/A7 Col Trick



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Continue to work with Wing PD, CP, AE• Attended 75th Anniversary at Udvar-Hazy• Attended UAS training with Patuxent Partnership• Wilson Awards Lt Col Frank Jarosinski #3406 (MDWG) Maj Robert Albert #3404 (SCWG)• Spaatz Award C/Col Justin G Desrosiers #2076 (DEWG)• Crossfield Capt Mitchell Brach (SCWG)	<ul style="list-style-type: none">• AE - Encourage use of STEM kits - more/new kits/topics coming• PD – Continue Level V completions• Plan/Staff 2017 Activities• Fill additional A7 Positions• Complete staffing of HGA, RCLSs, and RSC
<i>Risks / Problems</i>	<i>Assistance Needed</i>



MER/A7E

Lt Col McLellan





A70 Capt Overman



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• MER Cadet Competition Activity Director in place- Capt Eric Muse with assist from Lt. Col Griffin• MER HGA accreditation approved for NCSA	<ul style="list-style-type: none">• Plan and Staff 2017 RCLS(s).• Plan and Staff MER HGA• Begin quarterly teleconferences with Wing DCPs and MER CP staff in January
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None



MER/A7P Lt Col Dunn



Top Accomplishments this Period

- Continue to work with Wing PDs
- give assistance with PD courses
(TLC, CLC, SLS, and UCC)
- Continue to assist NHQ with PD issues
- Attended 75th Anniversary Celebration at Udvar-Hazy

Top Goals next Period

- Plan and Staff MER RSC 2017
- Get more Master Levels in Specialty Tracks
- Get more members to Level V
- Decrease time to Process PD Awards
- Encourage attendance at RSC and NSC

Risks / Problems

Assistance Needed

- NHQ/IT has had an action for some months to allow wings to directly enter SLS, CLC, TLC, and UCCs into e.Services. We need this to be given higher priority.



MER/FM

Lt Col Phyllis Griffin



Top Accomplishments this Period

- Processed all requests for payment/deposits
- Processed monthly credit card bill
- Finalized MER FY17 budget
- Updated MER FM policies
- Reconciled FY16 income/expenses with NHQ
- Allocated FY16 Vanguard funds (\$7000)
- Updating PayPal account

Top Goals next Period

- Process all requests for payment/deposits
- Reconcile bank accounts
- Process credit card bill
- Finalize all FY17 FM policies
- Finish updating PayPal account

Risks / Problems

None

Assistance Needed

- None



MER Command Staff Briefing



- Chief Of Staff
- Region Commander



MER/CS Col Eugene Egry



Top Accomplishments this Period

- Attended MER Staff Retreat / MDWG Conference
- Attended CAP 75th Anniversary Gala at Steven F. Udvar-Hazy Center / Air and Space Museum - 1 DEC

Top Goals next Period

- Find A6IA – Assistant Director of IT
- Find A6PA – Assistant Historian
- Continue to work with the A6I to establish all MER staff have and use MER email address IE:
mer_a1@mer.cap.gov mer_a1@mer.cap.gov
- Continue to develop depth in staff areas – assistants
- Attend Wreaths Across America at Arlington National Cemetery – 17 DEC
- Metrics review 1st meeting of each Quarter
 - FY 17 Non-training Metrics sent out to primary staff by Col Weiss 28 NOV 2016 at 12:06 PM
- Merry Christmas and Happy New Year!

Risks / Problems

- MER Staff Safety Currency – 100%
- Establish remaining / new MER Staff to Wing Staff conference calls. Minimum Quarterly

Assistance Needed

- None



- **Staff Plays a Vital Role In EVERYTHING we do in the MER**
- **2017 MER Conf – April 7-9 Joint w/ VAWG**
- **Only region to comply with AC adjustments**
- **Calendar Events FY 17 – add them or update**
- **MER Website – Keep your functional area current and full of value added content**
- **Scorecard Goals – Sent out last week**
- **BoG – Selected John Salvador as new COO**
- **Social Media Reminder – Uniform no politics**
- **PAO – Interviews (recruiting opportunity)**