

Middle East Region Civil Air Patrol

Commanders Update Briefing 12 November 2016



Col John Knowles
MER/CC



MER Staff Briefing



- HC – Chaplain
- HO – Historian
- IG – Inspector General
- JA – Legal
- PA – Public Affairs
- SE – Safety
- CMC – Region Command Chief
- A1 – Personnel/Admin
- A3 – Operations
- A4 – Logistics
- A5/8 – Plans and Programs
- A6 – Communications
- A7 – Mission Support
- A7E – Aerospace Education
- A7O – Cadet Programs
- A7P – Professional Development
- A9 – Finance



MER/HC



Lt Col Wayne Byerly

Top Accomplishments this Period

- Chaplain Corps personnel as of 30 Sept:
- 47 chaplains in MER and,
- 71 character development instructors.
- 21 missions chaplains, which include 6 in training status.
- 22 personnel attending training at the region level at the 2016 MER CCSC at Seymour Johnson AFB.
- The 2016 National CDI of the Year award winner was from MER (VAWG).

Top Goals next Period

- Establish best practices and training for new CDIs.
- Increase number of Mission Chaplains in all Wings.
- Encourage all Wing Chaplains to assist in submissions for the “of the year” awards.
- Increase attendance at Wing Conferences and MERCCSC for Chaplain Corps personnel.

Risks / Problems

*Wing Conferences and Chaplain Corps Staff College are opportunities for continuing education but are not attended by many of our chaplains and CDIs due to cost and time factors. The need is for more opportunities for online training and telephone conferences that offer an alternative.

Assistance Needed

- Recruitment and retention.
- Training for new CDIs and continuing education for all Chaplain Corps personnel.



MER/HO

Maj Joseph Myers



<i>Top Accomplishments this Period</i>	<i>Top Goals 2016</i>
<ol style="list-style-type: none">1. Working on CAP Observer rating – training delayed due to Hurricane Matthew / Operational needs.2. Starting to compile Data for the 2016 Annual History report.	<ol style="list-style-type: none">1. Promote Professional Development for Historians across the region. Promote the flow of feedback and ideas across the Region.2. Support the development of new Historians in the Region3. Early completion of the 2016 History Reports.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
	<ul style="list-style-type: none">• Encouragement of Wing Historians to produce and forward Annual Wing History Reports.



MER/IG



Lt Col Cheryl Fielitz-Scarborough

Top Accomplishments this Period

- Complaint resolution –
- On the National IG report – we had no RED for SUI 27 month time frame and no RED for DTS 6 month time frame.
- RCLS – Conf call on 3 Nov for AAR
- Conducted IGSC

Top Goals next Period

- Keep DTS and SUI Status out of the **RED**
- Next IG Conf call – After the first of the year

Goals:

1. Well trained and highly qualified IG Corps
2. No MER units in **RED** for SUI timeline or DTS
3. Complaint Resolution conducted and closed in timely fashion.

Risks / Problems

Assistance Needed



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Assisted VAWG/JA with locating a VA licensed attorney to render a VA state specific legal opinion• Approved for posting to the MER JA Webpage a draft guide for legal officers to assist them with their reviews of proposed contracts	<ul style="list-style-type: none">• Continue providing timely, accurate and relevant legal advice to MER/CC and staff officers as required• Conducted a MER/Wing JA conference call• Assistant MER-JA, Major Daniel Cohn will represent the MER-JA team at the MER Staff Workshop on Nov 12
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None



MER/PA Maj Julie Holley





MER/SE, Nov 2016

Maj. Guy Butts



Top Accomplishments this Period

- There are currently 13 Open MER Mishaps in the Mishap Reporting Process with 7 Open Mishaps last Month
- Working with NHQ Safety Team; Col. Brian Ready –SWR/CV, Col. Everett Humme – MA WG/CC to improve SIRS
- Communicating with other Region SE's as coordinated by NHQ Safety
- Updated non-training Safety Metrics for FY 2016
- Updated non-training Safety Metrics for FY 2017

Top Goals next Period

- Continue to work with MER Wing SE's on a daily/weekly basis
- Communicate regularly with CAP NHQ Safety George Vogt and Bob Castle
- Coordinate/communicate with all Region SE's.
- Assist with the management of Mishaps in SIRS to move them effectively to closure
- Work with NHQ SIRS Redesign Team
- Attend the 2017 National Safety College

Risks / Problems

- CAP NHQ SIRS Nov 2016 Safety Education
- ❖ MER Staff Safety Briefing as of 11/7-9/37, 24%
- ❖ Wing Monthly Safety Currency: DC-67%, DE-49%, MD-58%, NC-48%, SC-39%, VA-30%, WV-43%. MER Region – 41% - 2675/6382

Assistance Needed

- ❑ Improvement in the MER Monthly Safety Currency Education compliance to >75 %



MER/Command NCO CMSgt Dennis Orcutt



Top Accomplishments this Period

Top Goals next Period

Command NCO appointments

- MER – CMSgt Orcutt
- DCWG -
- NCWG -
- SCWG -
- DEWG -
- MDWG -
- VAWG -
- WVWG -

- For every MER Wing to select its own Wing Command NCO
- To coordinate a strong retention and recruiting initiative with the MER Wing Command NCOs ... as soon as their respective Wing Commanders designate them
- Visit Units/Events with MER/CC etc

Risks / Problems

Assistance Needed

- Not all MER Wings have active/retired NCOs

- Need each MER Wing to appoint a Wing Command NCO, if able
- Encourage prior active duty NCOs to entertain the idea of selecting CAP NCO path
- CC/CV/CS share calendar for visits



MER/A1

Lt Col Ted Lybrand



Top Accomplishments this Period

- Welcome to Maj Robert Orr who joins the A1 staff
- Maj Robert Orr has taken over Recruiting and Retention functions for an interim period
- Lt Col Harding has returned from his month long overseas trip
- 7 Promotions Processed
- 1 Decorations Recommendations

Top Goals next Period

- Update Org Chart
- Place Guide Section on Webpage for Submission of Promotions & Awards

Risks / Problems

- Temporary delay in developing new internal procedures for processing decorations and promotions – creating delay in webpage guide

Assistance Needed



MER/A3

Col David E Crawford, CAP



Top Accomplishments this Period

- End of Fiscal Year activities
- MER flew 975 hours more in FY16 than in FY17 (14090 vs 13114)
- 4 of 7 wings exceeded 200 hours/acft (NC, DC, WV, SC)
- NC #1 at 305.8/acft, DC #5 at 250.8
- 6 of 7 wings exceeded National Average of 178/acft (NC, DC, WV, SC, VA, MD)
- 5 of 7 Wings met or exceeded Oflight Goal for Year (NC, DC, DE, MD, VA)
- Hurricane Matthew Response over 500 hours flown in support by 5 of 7 MER Wings + GLR/SER

Top Goals next Period

- Finalize FY17 Aircraft Basing Plan – disrupted by need to dispose of 7 aircraft in Region
- Begin staff selection for MER SAR 2017
- Establish regular A3 staff conference calls (starting December 2016)
- Fill remaining A3 staff positions

Risks / Problems

- N/A

Assistance Needed

- Staff – please notify A3 staff when you have personnel QRS Qual entries to be validated



A3 FY16 Update



FY15 to FY16 Flight Hour Comparison

Wing	15_Rank	15_Avg	15_AC	15_Total	16_Rank	16_Avg	16_AC	16_Total	Delta Rank	Delta Avg	Delta AC	Delta Hours
DC	1	292.8	3.9	1146.9	6	250.8	4.9	1231.4	-5	-42	1	84.5
DE	7	228.3	4.3	978.2	35	174.1	6.2	1076.1	-28	-54.2	1.9	97.9
MD	18	208.7	10.8	2260.6	24	192.2	12.4	2376.9	-6	-16.5	1.6	116.3
NC	3	267	11.6	3086.9	1	305.8	12.7	3894	2	38.8	1.1	807.1
SC	20	204.1	9.1	1855	20	203.2	9.1	1846.9	0	-0.9	0	-8.1
VA	19	207.7	11.1	2308.8	26	189.8	12.2	2313	-7	-17.9	1.1	4.2
WV	21	201.9	6	1213.2	14	222.3	6	1333.5	7	20.4	0	120.3



A3 FY16 Update



FY16 Orientation Flight Performance

Wing	Overall Rank	Front Seat Rank	Back Seat Rank	Glider Rank	Front Seat	Back Seat	Glider	Total	Goal	% of Goal
NC	3	2	5	8	691	570	136	1397	934	149.57%
VA	9	9	6	35	422	461	0	883	574	153.83%
MD	14	10	14	17	353	305	43	701	605	115.87%
SC	31	27	27	31	176	166	7	349	482	72.41%
DE	42	42	42	48	92	77	0	169	98	172.45%
WV	43	41	45	33	93	70	6	169	301	56.15%
DC	47	45	46	51	76	69	0	145	125	116.00%



A3 FY16 Update



Total Hours FY16 by Region Avg Hrs/Acft By

Rank	Region	Total Hours
1	SWR	17343.5
2	SER	15935.9
3	MER	14073.2
4	PCR	14063.4
5	NER	13471.6
6	GLR	13468.2
7	NCR	8564.9
8	RMR	7122.7

Rank	Region	Avg/Acft
1	NER	224.6
2	MER	219.7
3	SER	216.7
4	GLR	209.0
5	SWR	195.9
6	RMR	147.1
7	PCR	139.5
8	NCR	127.6



A3 FY17 Basing Plan



Wing	FY16 Assign	Proposed FY17 Assign
DC	5	4
DE	6	5
MD	13	11
NC	14	15
SC	9	9
VA	13	12
WV	6	6
Total	66	62

Tail Number agnostic. Accounts for 2 new aircraft, plus dispos₁₅
DE Turn-in Pending, Transfer from SC to NCPending. Transfer



MER/A4

Lt Col Calvin Chandler



Top Accomplishments this Period

- Continued move on retiring 92004
- All A4 personnel safety current
- Lt Cols Richardson & Focke assisted in Hurricane operations
- Chandler worked on two HLS missions and VAWG SAREX, now IC3-T
- Survey Audit pics submitted
- Current inventory status at 66% with DEWG leading the way

Top Goals next Period

- Continue to push the ROS list
- Continue A4 website improvements- ideas & needs welcome!
- Annual Inventory push, 11/30 soft completion target
- MER Retreat
- Chandler- Complete F91 checkride

Risks / Problems

- 6 Vehicle reports currently overdue
- DC Wing- 1
- VA Wing- 5!

Assistance Needed

- Please advise if you have any knowledge of issues that need to be addressed



MER/A5/8 Plans and Programs

Lt Col Haertel



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Helping staff prepare for MER Staff Retreat 11-13 Nov 16.• Published draft Commander's Track CAPP 222; matured its tone, and broadened options for receiving credit.• ES Participation FLWG Hurricane Plans Cell & IC in successful missing persons search.	<ul style="list-style-type: none">• Develop a MER Area Command Planning Order• Coordinate Region and Wing OPLANS Folder links to improve Mission Coordination.• Submit Command Track revision inside PD brief to CSAG in Dec 16.• Develop A-58 Plans and Programs Track.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Minimal if Staff Development and Annual Training Plan timelines are met.• Prioritizing attendance at conferences and national events for key staff personnel.• Encourage continued participation in applicable teleconference, e-mail & missions.	<ul style="list-style-type: none">• Manage strategy planning and programs anticipating a delay in funding because of a CRA.• Participate in MER Staff Retreat final coordination conference call during the 1st Week of November.• Keep me on track.



MER/A6

Lt Col Maurice Thomas



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• MER Wings Continue Strong Participation NTN• No Notice AF Exercise, 100%• FOUND! 18 unit EFJ UHF Handheld Kit for Ft. Pickett and other shared region operations - ~\$1000• All Regional Exercise – Postponed• Renewed Region Evening Nets Begin December 7	<ul style="list-style-type: none">• Implement new National Communications Plan• Emphasize Utilization / Assessment• Acknowledge National Traffic Net Stations<ul style="list-style-type: none">• 100% MER HF staff stations• Continue HF Net participation<ul style="list-style-type: none">• Daily representation by all wings• Be “value-added” asset to wings• Recruitment of new technical talent• CUL + RDO training modules
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• <u>Concern for ROS</u> of “live” and irreplaceable assets<ul style="list-style-type: none">• Mission loss if not replaced• UHF ISR radios at end-of-life cycle<ul style="list-style-type: none">• Repair parts limited – no replacement• Assess mission impact• VHF portables - budget for replacement• NTC – needs continuous support	<ul style="list-style-type: none">• Minimize the loss of irreplaceable assets• Reporting of more frequent failures (MTBF)• Region UHF go kit - budget \$\$\$• Planning assistance to the wings• AAR must stress comm utilization/ support• Active inputs from DO and CC• Need CUL-T training at state level



MER/A7 Col Trick



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Continue to work with Wing PD, CP, AE• Filled DCS/CP (A7O) position• Held “after action” conf call for 2016 MER Activities• Wilson Awards<ul style="list-style-type: none">• Lt Col Gerald V. West - #3405 (NCWG)• Ch (Maj) Robert L. Albert - #3404 (SCWG)• Capt Gene C Merklein - #3403 (NCWG)• Spaatz Award• C/Col Sabrina T Fuller- #2072 (VAWG)	<ul style="list-style-type: none">• AE - Encourage use of STEM kits<ul style="list-style-type: none">- more/new kits/topics coming• PD – Continue Level V completions• Plan/Staff 2017 Activities• Fill additional CP/A7O Positions
<i>Risks / Problems</i>	<i>Assistance Needed</i>



MER/A7E

Lt Col McLellan



Top Accomplishments this Period

- Continue to work with Wing DAEs
- Arranged and reserved classroom at AOPA for AE School 17-19 May 2017
- Checked on hotels in the Frederick area.
- Asked Lt Col Bob Terry to submit his resume and draft lesson plan.
- In communication MER Wing DAE Officers by e-mail

Top Goals next Period

- Meet with Lt Col Bob Terry to discuss MER Aero Ed School at MD Wing Conf. Plan to have the school 17-19 May 2017.
- Push Brewer Awards, AE Officer of the Year, and Teacher of the Year nominations,
- Check to see if discounted rate available at AE School hotels

Risks / Problems

- None

Assistance Needed



A70 Capt Overman



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• After Action Telecon on MER 2016 Activities• MER CAC in place with 100% of wings represented	<ul style="list-style-type: none">• Plan and Staff 2017 RCLSs.• Recruit New A7 staff positions.• Plan and Staff Cadet Competition
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None



MER/A7P Lt Col Dunn



Top Accomplishments this Period

- Continue to work with Wing PDs
- give assistance with PD courses
(TLC, CLC, SLS, and UCC)
- Set MER PD goals for FY 17
- Continued to assist NHQ with PD issues

Top Goals next Period

- Plan and Staff MER RSC 2017
- Get more Master Levels in Specialty Tracks
- Get more members to Level V
- Decrease time to Process PD Awards
- Encourage attendance at NSC

Risks / Problems

Assistance Needed



MER/FM

Lt Col Phyllis Griffin



Top Accomplishments this Period

- Processed all requests for payment/deposits
- Processed monthly credit card bill
- Finalized MER FY17 budget
- Updating MER FM policies
- Reconciling FY16 income/expenses with NHQ

Top Goals next Period

- Process all requests for payment/deposits
- Reconcile bank accounts
- Process credit card bill
- Finalize all FY17 FM policies
- Open new PayPal account
- Complete FY 16 reconciliation

Risks / Problems

None

Assistance Needed

- None



MER Command Staff Briefing



- Chief Of Staff
- Vice Commander – East / OPS
- Vice Commander – West
- Region Commander



MER/CS Col Eugene Egry



Top Accomplishments this Period

- Researched and purchased AnyMeeting as our Conference Call / Screen Sharing provider for one year
- Attended WVWG Conference 14 – 16 OCT
- Conference Call with A5/8 and Director, Cyber Programs – 2 NOV
- Conference Call with A7 and MER Activity Directors who presented 2016 summary and recommendations for 2017 - 3 NOV
- Conference Call with 2016 MERSC Director and Assistant Director – 8 NOV
- Prepare for MER Staff Retreat / MDWG Conference

Top Goals next Period

- Find A6IA
- Continue to work with the A6I to establish all MER staff have and use MER email address IE:
mer_a1@mer.cap.gov mer_a1@mer.cap.gov
- Continue to develop depth in staff areas – assistants
- Attend CAP 75th Anniversary Gala at Steven F. Udvar-Hazy Center / Air and Space Museum - 1 DEC
- Attend Wreaths Across America at Arlington National Cemetery – 17 DEC

Risks / Problems

- MER Staff Safety Currency – 100%
- Establish remaining / new MER Staff to Wing Staff conference calls. Minimum Quarterly

Assistance Needed

- None



12 Nov 16

MER CV-E/Ops Col Jerry Weiss



Top Accomplishments this Period

- Since the last briefed CUB 19 Sep 16:
- Attended AFA Conference
 - Attended Ft Pickett Planning Conference and Established account at Ft. Pickett for MER Events (MERSAR, Flight Academy, Cadet Activities)
 - Work with A5/8 on Staff Retreat
 - Hurricane duty at NRCC and SC
 - Participated in VAWG SAREX

Top Goals next Period

- Attend the MDWG Conference
- Work with Wings to build NAI and CI Lists
- Work with Det 2 and A3Q to build scenarios and MSEL for Ops Evals
- Finish and Track Facilities requests with A3Q
- Work with A3 on aircraft turn-in and FY 17 cross-level Allocation
- Work with VAWG on Joint Conference (7-9 Apr 17)
- Work with A5/8 to plan Staff Retreat (21-23 Apr 17) and Commanders Retreat (19-21 May 17)

Risks / Problems

- Tracking Metrics
- Aircraft Turn-in (Getting A/C off the Wing's books)

Assistance Needed



Vice Commander – West Col Dennis Barron



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Attended AFRCC Incident Commander Training Course• Attended WV Wing Conference• Started Wing Commander Selection Process for NATCAP Wing• Attended MER Staff Retreat	<ul style="list-style-type: none">• Start Wing Commander Selection Process for SC Wing• Complete Selection Process for NATCAP and SC Wing Commanders• Attend CAP's 75th Anniversary Gala, at Dulles Airport
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<p>None at this time!</p>	<ul style="list-style-type: none">• Need Members for NATCAP and SC Wing Selection Boards



MER/CC

Col John Knowles



- **Staff Plays a Vital Role In EVERYTHING we do in the MER**
- **PLAN – SET GOALS – MONITOR – REVIEW – ADJUST – RINSE & REPEAT**
- **MER – Best staffed region in CAP**
- **You can help your peers at the Wings follow the same process**
- **Monthly or Quarterly Staff Meetings with your wing counterparts**
- **MER Website – Keep your functional area current and full of value added content**
- **Add a list of who your wing counterparts are on your MER page**
- **Bad things do not get better with age – communicate to your boss**
- **If you need help, ask.**
- **Thank you!**