

Middle East Region Civil Air Patrol

Commanders Update Briefing 19 October 2016



Col John Knowles
MER/CC



MER Staff Briefing



- HC – Chaplain
- HO – Historian
- IG – Inspector General
- JA – Legal
- PA – Public Affairs
- SE – Safety
- A1 – Personnel/Admin
- A3 – Operations
- A4 – Logistics
- A5/8 – Plans and Programs
- A6 – Communications
- A7 – Mission Support
- A7E – Aerospace Education
- A7O – Cadet Programs
- A7P – Professional Development
- A9 – Finance



MER/HC



Lt Col Wayne Byerly

Top Accomplishments this Period

- October 2016
- Continued processing applications for Chaplains and CDIs.
- Participation in disaster assessment mission in the aftermath of Hurricane Matthew.
- Telecon briefings with wing chaplains in the affected areas.
- Continued preparation and planning for the November staff retreat.

Top Goals next Period

- November 2016
- Processing Form 35 and 35a applications for Chaplain and CDI appointments as needed.
- Continue work on preparation for upcoming staff retreat in November and budget issues.
- Continue planning for the Chaplain Corps Staff College. (Probable dates are 15 - 19 May, 2017; Location: TBD).

Risks / Problems

Assistance Needed

- Recruitment and retention.



MER/HO

Maj Joseph Myers



<i>Top Accomplishments this Period</i>	<i>Top Goals 2016</i>
<ol style="list-style-type: none">1. Completed NCWG Heraldry Guidelines update submitted to NCWG CC for approval.2. Working on CAP Observer rating – training delayed due to Hurricane Matthew / Operational needs.3. Assisted Asheville Composite Squadron With 75th Anniversary Open House Event (Historical program support).	<ol style="list-style-type: none">1. Promote Professional Development for Historians across the region. Promote the flow of feedback and ideas across the Region.2. Support the development of new Historians in the Region
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Lack of understanding of the Historian's function• Lack of information	<ul style="list-style-type: none">• Encouragement of Wing Historians to produce and forward Annual Wing History Reports.



MER/IG

Lt Col Cheryl Fielitz-Scarbrough



Top Accomplishments this Period

- Complaint resolution –
- On the National IG report – we had no RED for SUI 27 month time frame and no RED for DTS 6 month time frame.
- RCLS – South
- New SCWG/IG

Top Goals next Period

- Keep DTS and SUI Status out of the **RED**
- Next IG Conf call – 25 Oct, 2000hrs
- Wing IG - POA

Goals:

1. Well trained and highly qualified IG Corps
2. No MER units in **RED** for SUI timeline or DTS
3. Complaint Resolution conducted and closed in timely fashion.

Risks / Problems

- IGSC taught in conjunction with MD Wing Conf.

Assistance Needed

- Org IGSC



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Assisted VAWG/JA with regulatory interpretation• Currently reviewing a draft guide for legal officers to assist them with their reviews of proposed contracts. (Remember: ALL contracts must be signed by National General Counsel)	<ul style="list-style-type: none">• Continue providing timely, accurate and relevant legal advice to MER/CC and staff officers as required• Restarting recurring MER and Wing JA – the next MER-JA/Wing-JA meeting is scheduled for November 3.• Assistant MER-JA, Major Daniel Cohn will represent the MER-JA team at the MER Staff Workshop on Nov 12
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None



MER/PA Maj Julie Holley



Top Accomplishments this Period

- Outstanding public affairs work by our PIOs and PAOs during our disaster relief operations in MER.
- Great news coverage as a result.

Top Goals next Period

- Review goals and accomplishments met for FY 2016 and keep on moving ahead with FY 2017's plan.

Risks / Problems

Assistance Needed

- Share stories that you think are exciting with your PAOs at all levels including MER



MER/SE, Oct 2016

Maj. Guy Butts



Top Accomplishments this Period

- There are currently 7 Open MER Mishaps in the Mishap Reporting Process with 8 Open Mishaps last Month
- Working with NHQ Safety Team; Col. Brian Ready –SWR/CV, Col. Everett Humme – MA WG/CC to improve SIRS
- Communicating with other Region SE's as coordinated by NHQ Safety

Top Goals next Period

- Continue to work with MER Wing SE's on a daily/weekly basis
- Communicate regularly with CAP NHQ Safety George Vogt and Bob Castle
- Coordinate/communicate with all Region SE's.
- Assist with the management of Mishaps in SIRS to move them effectively to closure
- Work with NHQ Safety & NHQ SIRS Redesign Team
- Attend MD Wing Conference Nov 2016

Risks / Problems

- CAP NHQ SIRS Oct Safety Education
- ❖ MER Staff Safety Briefing as of 10/18-9/44, 20%
- ❖ Wing Monthly Safety Currency: DC-27%, DE-40%, MD-29%, NC-36%, SC-28%, VA-15%, WV-30%. MER Region – 28% - 1765/6290

Assistance Needed

- ❑ Improvement in the MER Monthly Safety Currency Education compliance to >75 %



MER/A1

Lt Col Ted Lybrand



Top Accomplishments this Period

- Welcome to Maj Robert Orr who joins the A1 staff
- Lt Col Lybrand is working on the Matthew mission in SCWG and will be out of the Region for a few days
- 3 Promotions Processed
- 19 Decorations Recommendations Processed (total of 36 individuals)

Top Goals next Period

- Update Org Chart
- Place Guide Section on Webpage for Submission of Promotions & Awards

Risks / Problems

Assistance Needed



MER/A3

Col David E Crawford, CAP



Top Accomplishments this Period

- End of Fiscal Year activities
- MER flew 898 hours more in FY16 than in FY15 (14012 vs 13114)
- 4 of 7 wings exceeded 200 hours/acft (NC, DC, WV, SC)
- NC #1 at 305.8/acft, DC #5 at 250.8
- 6 of 7 wings exceeded National Average of 178/acft (NC, DC, WV, SC, VA, MD)
- 5 of 7 Wings met or exceeded Offlight Goal for Year (NC, DC, DE, MD, VA)
- Hurricane Matthew Response

Top Goals next Period

- Finalize FY17 Aircraft Basing Plan – disrupted by need to dispose of 7 aircraft in Region
- Begin staff selection for MER SAR 2017
- Establish regular A3 staff conference calls (starting October 2016 – delayed to November)
- Fill remaining A3 staff positions

Risks / Problems

- N/A

Assistance Needed

- Staff – please notify A3 staff when you have personal OPS Qual entries to be validated.



MER/A4

Lt Col Calvin Chandler



Top Accomplishments this Period

- MER HQ vehicle inventory complete
- CAPF 175 reviewed for all Wings. Summary underway
- Survey Audit delayed—possible photo completion
- Verified DL contacts- some Wings in transition
- Retired NCWG trailer 32487
- Continued website upgrades

Top Goals next Period

- Complete Survey Audit
- First DL meet 10/18
- Continue to push the ROS list
- Continue A4 website improvements- Scorecard completion expected & additions with Wing input
- Start Annual Inventory

Risks / Problems

- SC Wing continuing to miss vehicle reporting requirements—third month in a row!

Assistance Needed

- Please advise if you have any knowledge of issues that need to be addressed



MER/A5/8 Plans and Programs

Lt Col Haertel



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• OPORD MER Staff Retreat 11-13 Nov 16 distributed.• Helping Staff find the their data.• Data as of date is 31 Oct 16.• Published Draft of Commander's Track CAPP 222 Revision,• Participated in Florida Wing Hurricane Plans Cell since 1 Oct 2016	<ul style="list-style-type: none">• MER Staff Development Weekend 11-13 Nov 2016 (Ellicott City, MD).• Coordinate solution for Region OPLANS Folder with links to Wing OPLAN/Mission Coordination Folders at Staff Retreat.• Command Track revision to be briefed at December's CSAG.• Develop A-58 Plans and Programs Track.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Minimal if Staff Development and Annual Training Plan timelines are met.• Prioritizing attendance at conferences and national events for key staff personnel.• Encourage continued participation in applicable teleconference, e-mail & missions.	<ul style="list-style-type: none">• Manage strategy planning and programs anticipating a delay in funding because of a CRA.• Participate in MER Staff Retreat final coordination conference call during the 1st Week of November.• Keep me on track.



MER/A6

Lt Col Maurice Thomas



Top Accomplishments this Period

- **MER Wings Continue Strong Participation NTN and relay of Reliability Messages (WT) - graded**
- MER Wings participation in No-Notice USAF Commex this month
- **Seeking economical solution full-time Handheld Kit for Ft. Pickett and other shared region operations**

Top Goals next Period

- Wings Review Communications Plans
- Emphasize Utilization / Assessment
- Justification for future replacements
- National Traffic Net
 - 100% MER HF stations
- Continue National Traffic Net participation
 - Daily representation by all wings
- Be “value-added” asset to wings
- Recruitment of new technical talent
- CUL + RDO training modules

Risks / Problems

- **Concern for ROS of “live” and irreplaceable assets**
 - **Mission loss if not replaced**
- UHF ISR radios at end-of-life cycle
 - Repair parts limited
- VHF portables to be funded for replacement
- NTC – needs additional support

Assistance Needed

- **Minimize the loss of irreplaceable assets**
- Reporting of more frequent failures (MTBF)
- Need our own region UHF go kit
- Planning assistance to the wings
- AAR must stress comm utilization/ support
- Active inputs from DO and CC
- Need CUL-T training at state level



MER/A7 Col Trick



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Continue to work with Wing PD, CP, AE• Filled DCS/CP (A7O) position• Maj Barry Feinstein - Wilson # 3398 (NCWG)• Lt Col Wade Augerbright - Wilson # 3399 (WVWG)• Crossfield• Capt Gene Merklein (NCWG)	<ul style="list-style-type: none">• AE - Encourage use of STEM kits - more/new kits/topics coming• PD – Continue Level V completions• Plan/Staff 2017 Activities• Fill additional CP/A7O Positions
<i>Risks / Problems</i>	<i>Assistance Needed</i>



MER/A7E

Lt Col McLellan



Top Accomplishments this Period

- Continue to work with Wing DAEs
- Visited Frederick Composite SQ to check on AOPA faculties for FY17 Aero Ed School.

Top Goals next Period

- Meet with Lt Col Bob Terry to discuss MER Aero Ed Scholl. Plan to have the school May-June 2017.
- Push Brewer Awards, AE Officer of the Year, and Teacher of the Year nominations,

Risks / Problems

- None

Assistance Needed

- None



A7O Capt Overman



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• New A7O• Col Trick (previous acting A7O) Attended AFA National Convention.• Cadet Capt Dillow (MDWG) awarded National AFA CAP AE Cadet of the Year	<ul style="list-style-type: none">• Plan and Staff 2017 RCLSs.• Recruit New A7 staff positions.• Plan and Staff Cadet Competition
<i>Risks / Problems</i>	<i>Assistance Needed</i>



MER/A7P Lt Col Dunn



Top Accomplishments this Period

- Continue to work with Wing PDs
- give assistance with PD courses
(TLC, CLC, SLS, UCC)

Wilsons

Maj Barry Feinstein - # 3398 (NCWG)

Lt Col Wade Augerbright - # 3399 (WVWG)

Top Goals next Period

- Plan and Staff MER RSC 2017
- Get more Master Levels in specialty tracks
- Get more members to Level V
- Decrease time to Process PD Awards

Risks / Problems

Assistance Needed



MER/FM

Lt Col Phyllis Griffin



Top Accomplishments this Period

- Processed all requests for payment/deposits
- Processed monthly credit card bill
- Finalized MER FY17 budget
- Updating MER FM policies

Top Goals next Period

- Process all requests for payment/deposits
- Reconcile bank accounts
- Process credit card bill
- Finalize all FY17 FM policies
- Open new PayPal account

Risks / Problems

None

Assistance Needed

- None



MER Command Staff Briefing



- Chief Of Staff
- Region Commander



Top Accomplishments this Period

- Finalized FY17 MER Staff Budget with A9 and FINCOM
- New Assistant Health Service Officer (Nurse Officer) – Lt Col Bill Ryan, NCWG
- Successfully interviewed and on-boarded new A1D / A1A – Maj Rob Orr, WVWG
- Interviewed one candidate for A6IA, reposted the position
- Successfully interviewed and on-boarded new A7O – Capt Patty Overman, NCWG
- Served as CAP LNO at FEMA NRCC 8 – 9 OCT in support of the Hurricane Matthew Incident
- Attended WVWG Conference 14 – 16 OCT
- Keeping AnyMeeting as our Conference Call / Screen Sharing provider for one year

Top Goals next Period

- A7 will facilitate MER Activity Review with Directors presenting to MER/CS and providing summary to MER / CC
- Find A6IA
- Continue to work with the A6I to establish all MER staff have and use MER email address IE: mer_a1@mer.cap.gov mer_a1@mer.cap.gov
- Continue to develop depth in staff areas – assistants
- Each “A Level” Staff Officer review on ATP Goals and Metrics. How are you tracking? Do you know the Goals and Metrics of your counterparts at the Wings?
- MER Staff Retreat / MDWG Conference – 11 - 13 NOV 2016 – OPOD 17-01 sent 29 SEP by Lt Col Heartel
 - Retreat - Saturday, 12 NOV at 0830
 - ✓ CUB Slide due to A6I – 6 NOV
 - ✓ Report against FY 16 Metrics / Align to FY17 Metrics

Risks / Problems

- MER Staff Safety Currency – 100%
- Establish remaining / new MER Staff to Wing Staff conference calls. Minimum Quarterly
- Communicate when you are unavailable or out of town and ensure coverage while you are away

Assistance Needed

- None



MER/CC

Col John Knowles



- **Staff Plays a Vital Role In EVERYTHING we do in the MER**
- **Welcome to the new staff members, looking forward to working with you.**
- **Upcoming reviews of all CAPR's – Be prepared to timely submit your reviews and recommendations when tasked**
- **Please prepare for the MER Staff retreat in November**
 - **Data for updating your goals for FY 16 and planning for 17 has to be done now**
- **Monthly or Quarterly Staff Meetings with your wing counterparts**
- **MER Website – Keep your functional area current and full of value added content**
- **Sorry I can't be on the call, I am on an airplane heading home from ORD**
- **Thank you!**