

Middle East Region Civil Air Patrol

Commanders Update Briefing 14 September 2016



Col John Knowles
MER/CC



MER Staff Briefing



- HC – Chaplain
- HO – Historian
- IG – Inspector General
- JA – Legal
- PA – Public Affairs
- SE – Safety
- A1 – Personnel/Admin
- A3 – Operations
- A4 – Logistics
- A5/8 – Plans and Programs
- A6 – Communications
- A7 – Mission Support
- A7E – Aerospace Education
- A7O – Cadet Programs
- A7P – Professional Development
- A9 – Finance



MER/HC



Lt Col Wayne Byerly

Top Accomplishments this Period

- September 2016
- Responded to request for special emphasis in CD forums about Suicide Awareness during the month of September.
- Conference call with 2017 MER CCRSC planning group.
- Continued processing applications for Chaplains and CDIs.
- Conference call with MER Wing Chaplains to brief on CCAC meeting, goals and metrics and receive input from wing chaplains on what is happening within their wings.

Top Goals next Period

- October 2016
- Processing Form 35 and 35a applications for Chaplain and CDI appointments as needed.
- Continue work on preparation for upcoming staff retreat in November and budget issues.
- Continue planning for the Chaplain Corps Staff College. (Probable dates are 15 - 19 May, 2017; Location: TBD).

Risks / Problems

Assistance Needed

- Recruitment and retention.



MER/HO

Maj Joseph Myers



<i>Top Accomplishments this Period</i>	<i>Top Goals 2016</i>
<ol style="list-style-type: none">1. Completed NCWG Heraldry Guidelines update submitted to NCWG CC for approval.2. Working on CAP Observer rating	<ol style="list-style-type: none">1. Promote Professional Development for Historians across the region. Promote the flow of feedback and ideas across the Region.2. Support the development of new Historians in the Region
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Lack of understanding of the Historian's function• Lack of information	<ul style="list-style-type: none">• Encouragement of Wing Historians to produce and forward Annual Wing History Reports.



MER/IG



Lt Col Cheryl Fielitz-Scarborough

Top Accomplishments this Period

- Complaint resolution –
- On the National IG report – we had no RED for SUI 27 month time frame and no RED for DTS 6 month time frame.
- New email cfielitzscarborough@cap.gov
- Submitted Annual Eval of wing IG programs

Top Goals next Period

- Keep DTS and SUI Status out of the **RED**
- Next IG Conf call – 27 Sept, 2000hrs

Goals:

1. Well trained and highly qualified IG Corps
2. No MER units in **RED** for SUI timeline or DTS
3. Complaint Resolution conducted and closed in timely fashion.

Risks / Problems

- IGSC taught in conjunction with MD Wing Conf.

Assistance Needed

- Org IGSC
- CAPF 120s



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Assisted VAWG/JA with regulatory interpretation• Assisted WVWG/JA with regulatory interpretation• Congratulations to Capt. William Pagàn of the NCWG JA team – he was recognized by <i>NC Lawyers Weekly</i> as a "2016 Leader in the Law."	<ul style="list-style-type: none">• Continue providing timely, accurate and relevant legal advice to MER/CC and staff officers as required• Restart recurring MER and Wing JA àààà
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None



MER/PA Maj Julie Holley



Top Accomplishments this Period

- Launching a social media calendar

Top Goals next Period

- Recruit for an assistant PAO to help with social media.
- Encourage wings to report about the AF presentation to CAP at the AFA conference
- Highlight presentation on social media and among members at MER level

Risks / Problems

Assistance Needed

- Share stories and pics



MER/SE Maj Guy Butts



Top Accomplishments this Period

- There are currently 8 Open MER Mishaps in the Mishap Reporting Process with 25 Open Mishaps last Month
- Reviewed MER Safety FY 2017 Budget with reductions & forwarded to Lt. Col. Griffin
- NHQ Safety Team has created a SIRS Redesign Team with Col. Brian Ready – SWR/CV, Col. Everett Humme – MA WG/CC & myself
- Communicating with other Region SE's as coordinated by NHQ Safety

Top Goals next Period

- Continue to work with MER Wing SE's on a daily/weekly basis
- Communicate regularly with CAP NHQ Safety George Vogt and Bob Castle
- Coordinate/communicate with all Region SE's.
- Assist with the management of Mishaps in SIRS to move them effectively to closure
- Work with NHQ Safety & NHQ SIRS Redesign Team
- Attend MD Wing Conference Nov 2016

Risks / Problems

- CAP NHQ SIRS Sept Safety Education
- ❖ MER Staff Safety Briefing 8/43, 18%
- ❖ Wing Monthly Safety Currency: DC-25%, DE-41%, MD-16%, NC-27%, SC-18%, VA-23%, WV-24%. MER Region – 24% - 1511/6268

Assistance Needed

- Ensure Squadron Cadet Programs do not perform the Shuttle Run
- Improvement in the MER Monthly Safety Currency Education compliance to >75 %



MER/A1

Lt Col Ted Lybrand



Top Accomplishments this Period

- Lt Col Lloyd Harting is in Europe for the rest of the month
- 11 Promotions Processed
- 7 Decorations Processed
- Back log of personnel actions are either complete or in finishing stages of processing

Top Goals next Period

- Conduct interview with candidates for A1 positions if an applicant is received
- Update Org Chart
- Place Guide Section on Webpage for Submission of Promotions & Awards
- Publish/Post Annual Nondiscrimination Policy Letter

Risks / Problems

Assistance Needed

- Need to recruit one person on A1 staff – no applicants as of today



MER/A3

Col David E Crawford



Top Accomplishments this Period

- Finalized Basing of new C-182T (assigned to NatCAP)
- Finalized 1st aircraft to be turned in to NHQ for disposal (N704DE)
- Coordinated TS Hermine Support
- Supported NC Wing Glider Operations (resulting in 2 new Glider Commercial, 1 new CFI-G and first ever cadet glider Form5 in NC)

Top Goals next Period

- Finalize FY17 Aircraft Basing Plan, portions on hold due to delay in assignment of aircraft from NHQ and pause in aircraft disposals at National level
- Begin staff selection for MER SAR 2017
- Establish regular A3 staff conference calls (starting October 2016)
- Fill remaining A3 staff positions

Risks / Problems

- N/A

Assistance Needed

- Staff – please notify A3 staff when you have personal OPS Qual entries to be validated.



MER/A4

Lt Col Calvin Chandler



Top Accomplishments this Period

- Website being reviewed with changes occurring in real time....Vehicle scoreboards to come!
- 92004 Retired— waiting for process to catch up
- Review of all Wings— working to meet with DL to bring them up to speed—
- Virtual meet with CS to set priorities

Top Goals next Period

- Prepare for Survey Audit last week of September—this should clean up the majority of issues
- Meet & greet virtually with all Wing DLs— Invites out now
- Continue to push the ROS list
- Continue A4 website improvements
- Prepare for Annual Inventory

Risks / Problems

- Appears that some DLs off the grid
- SC Wing continuing to miss vehicle reporting requirements

Assistance Needed

- Please advise if you have any knowledge of issues that need to be addressed



MER/A5/8 Plans and Programs

Lt Col Haertel



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Summer move and introducing myself back to SER-FL 424 completed.• Commander's Track Revision Project• Added Cyber and Assistant Plans and Programs Officer	<ul style="list-style-type: none">• Region Staff Development Weekend 11-13 Nov 2016 (Ellicott City, MD)• Region OPLANS Folder with links to Wing OPLAN/Mission Coordination Folders.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Minimal if Staff Development and Annual Training Plan timelines are met.• Prioritizing attendance to required conferences and national events for key staff personnel.• Encourage continued participation in applicable teleconference, e-mail & missions.	<ul style="list-style-type: none">• Set reasonable expectations based on reduced budget environment.• Continue supporting the process.



MER/A6

Lt Col Maurice Thomas



Top Accomplishments this Period

- **MER Wings Continue Outstanding Participation in NTN all month**
- MER Wings agree to Region Commex Saturday, 5 November, 2016 at 1600 Z and will continue for 8 hours, ending at 0000 Z on Sunday, 6 November, 2016.
- Advance work on-going for Wreaths Across America

Top Goals next Period

- Utilization / Assessment of communications equipment life cycles
 - Justification for future replacements
- National Traffic Net
 - 100% MER HF stations
- Continue National Traffic Net participation
 - Daily representation by all wings
- Be “value-added” asset to wings
- Recruitment of new technical talent
- CUL + RDO training modules

Risks / Problems

- **Command: Monitor use of “live” and irreplaceable assets**
 - Significant mission impairment if assets are lost
 - UHF ISR radios at end-of-life cycle
 - Repair parts limited
- VHF portables to be funded for replacement

Assistance Needed

- **Minimize the loss of irreplaceable assets**
- Reporting of more frequent failures (MTBF)
- Need our own region UHF go kit
- Planning assistance to the wings
- AAR must stress comm utilization/ support
- Active inputs from DO and CC
- Need CUL + RDO training at state level



MER/A7 Col Trick



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Continue to work with Wing PD, CP, AE• Attended AMA UAS4STEM Competition in Muncy, IN CAP Cadets Captured 3rd and 5th place• C/Col Peter Wagar- Spaatz #2062 (VAWG)• Maj Blake DeVold - Wilson # 3391 (VAWG)• Crossfield• Capt Theodore Warnock (VAWG)• Lt Col Dave Oldham (NCWG)	<ul style="list-style-type: none">• AE - Encourage use of STEM kits - more/new kits/topics coming• PD – Continue Level V completions• Complete AARs for MER activities• Plan/Staff 2017 Activities
<i>Risks / Problems</i>	<i>Assistance Needed</i>



MER/A7E

Lt Col McLellan



Top Accomplishments this Period

- Continue to work with Wing DAEs
- Quad Rotor STEM kits to all DAEs
- Informed MER Wing DAEs to apply for new model airplane and Quad copter simulators via e-mail.
- Requested my RC Model Airplane Club work with STEM kits and AMA for local Middle School near flying field and I will work to recruit teachers of the school into CAP. The suggestion was approved positively by the club.

Top Goals next Period

- MER AEO School Planning for 2017 –Lt Col Bob Terry accepted to be Aero Ed School Director
- Push Brewer Awards, AE Officer of the Year, and Teacher of the Year nominations
- Visit Frederick Compositing Sq to check on AOPA facilities for FY17 Aero Ed School.
- Set date of MER Aero ED School for FY17

Risks / Problems

- None

Assistance Needed



A70 Col Trick (acting)

<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Wing Encampments and NCSAs• Capt Overman (NCWG) new CAC advisor• Cadets finished 3 and 5th in National AMA UAS4STEM competition	<ul style="list-style-type: none">• Plan and Staff 2017 RCLSs.• Recruit New A70.• Attend AFA National Convention.• Finish FY17 Budget.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Only NC & SC wings completed DDR FY-16 Strategic plans and goals.• Only SCWG turned in DDR supporting documentation.	<ul style="list-style-type: none">• Looking for Director of Cadet Warrior Challenge.• Changes within DDR duty assignments –working toward primary and assistant 2 senior and 2 cadet members within all levels. Due date 31 Oct 16.



MER/A7P Lt Col Dunn



Top Accomplishments this Period

- Continue to work with Wing PDs
- give assistance with PD courses
(TLC, CLC, SLS, UCC)
- New TLC is out

Top Goals next Period

- Plan and Staff MER RSC 2017
- Get more Master Levels in specialty tracks
- Get more members to Level V
- Decrease time to Process PD Awards

Risks / Problems

Assistance Needed



MER/A9 Lt Col Phyllis Griffin



Top Accomplishments this Period

- Processed all requests for payment/deposits
- Processed monthly credit card bill
- Reviewed activity FM reports and processed FM items for activities
- Created DRAFT FY17 budget and held FM conference call to discuss with FM committee
- Finalized MERSAR finance report

Top Goals next Period

- Process all requests for payment/deposits
- Reconcile bank accounts
- Process credit card bill
- Close current PayPal account and open new one
- Review all FM policies to prepare FY17 policies
- Finalize FY17 budget
- Finalize activity reports

Risks / Problems

- None

Assistance Needed

- None



MER Command Staff Briefing



- Chief Of Staff
- Region Commander



MER/CS Col Eugene Egry





MER/CC

Col John Knowles



- **Staff Plays a Vital Role In EVERYTHING we do in the MER**
- **Budget Meetings – Final Budget Numbers Coming Soon**
- **Upcoming reviews of all CAPR's – Be prepared to timely submit your reviews and recommendations when tasked**
- **Any MER Supplements need to be validated and/or revised as needed**
- **Staff Meeting – November at the MDWG Conference**
- **Monthly or Quarterly Staff Meetings with your wing counterparts**
- **MER Website – Keep your functional area current and full of value added content**
- **Welcome to new staff members**
- **Thank you!**



MER Staff Briefing



Time Permitting:

- A5C - Cyber Plans and Programs



MER/A5C - Cyber Plans and Programs

Lt Col Sydow



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Appointed MER A-5C Cyber Officer• Developing Cyber Track Project	<ul style="list-style-type: none">• Working to identify Wing Cyber Officers by 15 Oct 16• First MER cyber Working Group Conference Call scheduled for 21 Sep• First MER Cyber Training Event scheduled for 27-29 Jan 2017
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Prioritizing attendance to required conferences and national events for key staff personnel.• Encouraging continued participation in applicable teleconference, e-mail & missions.	<ul style="list-style-type: none">• Set reasonable expectations based on reduced budget environment.• Continue supporting the process.