

Middle East Region Civil Air Patrol

Commanders Update Briefing 9 August 2017



Col John Knowles
MER/CC



MER Staff Briefing



- HC – Chaplain
- HO – Historian
- IG – Inspector General
- JA – Legal
- PA – Public Affairs
- SE – Safety
- CMC – Region Command Chief
- A1 – Personnel/Admin
- A3 – Operations
- A4 – Logistics
- A5/8 – Plans and Programs
- A6 – Communications
- A7 – Mission Support
- A7E – Aerospace Education
- A7O – Cadet Programs
- A7P – Professional Development
- A9 – Finance



MER Command Staff Briefing



- Chief Of Staff
- Region Commander



MER Staff Briefing



Time Permitting:

A6I – Director of IT



MER/HC

Lt Col Wayne Byerly



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">Continued to process applications for appointments of character development instructors and chaplains.Attended second session of NESAs.Received recognition of Col Rickey Oeth (ICSS Commandant) and Lt Col John Desmarais as member of NESAs staff at ICSS graduation.	<ul style="list-style-type: none">Continue to process applications for appointment of chaplains and CDIs in a timely manner.Attending Mountain Fury Flying Clinic in Asheville, NC in September due to postponement due to WX.Attending Annual Conference in San Antonio.Planning conference call with Wing Chaplains following the Annual Conference.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
Continuing to address challenges of recruiting and retention of qualified individuals as chaplains and CDIs.	



MER/HO

Maj Joseph Myers



<i>Top Accomplishments this Period</i>	<i>Top Goals This Period</i>
<ol style="list-style-type: none">1. Located a CAP Historical Display at the WNC Air Museum in Hendersonville NC	<ol style="list-style-type: none">1. Find an Assistant Historian2. Visit the WNC Air Museum & offer any assistance needed.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Lack of understanding of the Historian's function• Lack of information	<ul style="list-style-type: none">• Encourage reporting of events at all levels.• Encouragement of Wing Historians to produce and forward Annual Wing History Reports.



MER/IG

Col. Ray Harris





MER/JA

Lt Col Tim Corrigan



Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• Provided (Acting) Wing JA support to the WVWG CC to assist with Encampment matters• Distributed recent Crowd Funding guidance from National CC to the MER Wing JAs• Assisted MER CC with non-Permanent Resident/non-US Citizen membership applications	<ul style="list-style-type: none">• Continue providing timely, accurate and relevant legal advice to MER/CC and staff officers as required
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• None	<ul style="list-style-type: none">• None



MER/PA Maj Julie Holley



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Worked out issues with new website.	<ul style="list-style-type: none">• Feature MER related news from the national conference.• Coordinate with MD, VA and NatCap wings on Joint Base Andrews Air show coverage.• Bring on additional staff.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
	<ul style="list-style-type: none">• Inform MER PA if you need help publicizing events around the region



MER/SE, July 2017

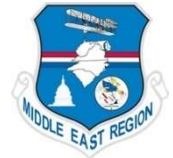
Lt. Col. Guy R. Butts II



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none"> ➤ There are currently 94 Open MER Mishaps in the Mishap Reporting Process, 77 VAWG Mishaps, with 23 Open Mishaps last month. Summer Encampments are nearly completed. ➤ Assist with the management of Mishaps in SIRS to move them effectively to closure. ➤ Attended the VAWG Cadet Summer Encampment 2017 	<ul style="list-style-type: none"> ○ Continue to work with MER Wing SE's. ○ Communicate regularly with CAP NHQ Safety with the new CAPR 160. ○ Coordinate with Region SE's; Rick, Ken, Bill, Sarah, John, Roy, Dan. ○ Participate with the MER Warrior Challenge 2017.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none"> ➤ CAP NHQ SIRS July 2017 Safety Education ❖ MER Staff Safety Briefing 12/42, 28% ❖ Wing July Safety Currency: DC-63%, DE-48%, MD-24%, NC-41%, SC-40%, VA-19%, WV-43%. MER Region – 34% 	<ul style="list-style-type: none"> <input type="checkbox"/> Improvement in the MER Monthly Safety Currency Education compliance to >90 %



MER/Command NCO CMSgt Dennis Orcutt



Top Accomplishments this Period	Top Goals next Period																																																																								
<ul style="list-style-type: none"> WV Wing Encampment Visit 14 Jul VA Wing Encampment Visit 15 Jul Eaker and Spaatz Award Presentation C/Col Schweigert-Opas 3 Aug 	<ul style="list-style-type: none"> National Conference CAP/CCC Need new MER/CCC Senior Member NCO Recruiting Drive <table border="1" data-bbox="1039 747 1974 990"> <thead> <tr> <th>FORMER MILITARY GRADE</th> <th>18 Months</th> <th colspan="2">3 Years</th> <th colspan="2">7 Years</th> <th colspan="2">10+ Years</th> <th>TIME IN CAP</th> </tr> <tr> <th></th> <th>LEVEL I</th> <th colspan="2">LEVEL II</th> <th colspan="2">LEVEL III</th> <th>LEVEL IV</th> <th>LEVEL V</th> <th>PD LEVEL</th> </tr> <tr> <th></th> <th>2d Lt</th> <th>1st Lt</th> <th>Capt</th> <th>Capt</th> <th>Major</th> <th>Major</th> <th>Lt Col</th> <th>≥ Lt Col</th> </tr> </thead> <tbody> <tr> <td>E-4</td> <td colspan="2">SSgt</td> <td colspan="2">TSgt</td> <td colspan="3">MSgt</td> <td>NCO</td> </tr> <tr> <td>E-5</td> <td>SSgt</td> <td colspan="2">TSgt</td> <td colspan="2">MSgt</td> <td colspan="2">SMSgt</td> <td>CONVERSION</td> </tr> <tr> <td>E-6</td> <td>TSgt</td> <td colspan="3">MSgt</td> <td colspan="3">SMSgt</td> <td>GRADE</td> </tr> <tr> <td>E-7</td> <td>MSgt</td> <td colspan="5">SMSgt</td> <td></td> <td></td> </tr> <tr> <td>E-8</td> <td colspan="7">SMSgt</td> <td></td> </tr> </tbody> </table>	FORMER MILITARY GRADE	18 Months	3 Years		7 Years		10+ Years		TIME IN CAP		LEVEL I	LEVEL II		LEVEL III		LEVEL IV	LEVEL V	PD LEVEL		2d Lt	1st Lt	Capt	Capt	Major	Major	Lt Col	≥ Lt Col	E-4	SSgt		TSgt		MSgt			NCO	E-5	SSgt	TSgt		MSgt		SMSgt		CONVERSION	E-6	TSgt	MSgt			SMSgt			GRADE	E-7	MSgt	SMSgt							E-8	SMSgt							
FORMER MILITARY GRADE	18 Months	3 Years		7 Years		10+ Years		TIME IN CAP																																																																	
	LEVEL I	LEVEL II		LEVEL III		LEVEL IV	LEVEL V	PD LEVEL																																																																	
	2d Lt	1st Lt	Capt	Capt	Major	Major	Lt Col	≥ Lt Col																																																																	
E-4	SSgt		TSgt		MSgt			NCO																																																																	
E-5	SSgt	TSgt		MSgt		SMSgt		CONVERSION																																																																	
E-6	TSgt	MSgt			SMSgt			GRADE																																																																	
E-7	MSgt	SMSgt																																																																							
E-8	SMSgt																																																																								
Risks / Problems	Assistance Needed																																																																								
	<ul style="list-style-type: none"> Still need each Wing to appoint a Wing Command NCO and NCO advisor, if able Encourage prior active duty NCOs to entertain the idea of selecting CAP NCO path CC/CV/CS share calendar for visits 																																																																								



MER/A1

Lt Col Ted Lybrand



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• 6 Promotions Processed• 2 Awards Processed• Redesigning A1 Webpage	<ul style="list-style-type: none">• Update Org Chart• Redesigning A1 Webpage
<i>Risks / Problems</i>	<i>Assistance Needed</i>
	<ul style="list-style-type: none">• Need an Assistant A1 to process personnel actions



MER/A3

Col David E Crawford, CAP



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• No new aircraft expected in Region until after end of FY• ADS-B Transition plan ongoing• Through July 2017, 4 of 7 wings are above required hours per aircraft (167/acft at this point). 3 others are trailing significantly• Hours/Acft: NC:273, DC:190, MD:178, VA:177, WV: 161, SC:145, DE: 142• IPC conducted in Hagerstown 8/4-8/5• NC has flown 233 glider sorties including 155 Oflights. SC has flown 68 total glider sorties.	<ul style="list-style-type: none">• End of FY Prep
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• N/A	<ul style="list-style-type: none">• Staff – please notify A3 staff when you have personal OPS Qual entries to be validated.



MER/A4

Lt Col Dana P. Thorpe

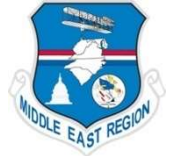


Top Accomplishments this Period	Top Goals next Period
<ul style="list-style-type: none">• ROSs Over 60 Days (Total: None)• MER ROSs:<ul style="list-style-type: none">➤ None at Higher Echelon➤ None Currently with NHQ• All A4 Personnel Safety Current	<ul style="list-style-type: none">• Continue Clear Up of Old ROS's Below Wing;<ul style="list-style-type: none">○ ROS's under 60 Days (Total: 1):<ul style="list-style-type: none">➤ SC-001: 1x Damaged Aircraft (Initiated on 26-Jun-17)• Ongoing Clear-Up All Retirement Lists (Total:89 Line Items)• LG/LG-T Queuing Up Annual Inventories Process• Complete Quarterly A4 Teleconference with Wing A4s (scheduled for 22 Aug)
Risks / Problems	Assistance Needed
<ul style="list-style-type: none">• Clear-Up All Retirement Lists (Total:89 Line Items)<ul style="list-style-type: none">➤ Retirements Pending By Wings:<ul style="list-style-type: none">MER: 2x CommsDC: 2x Vehicles, 3x Equipment, 16x CommsDE: NoneMD: 2x Vehicles, 2x Equipment, 1x CommsNC: NoneSC: 2x EquipmentVA: 19x Equipment, 18x CommsWV: 4x Equipment, 8x Comms	<ul style="list-style-type: none">• Wings' and Squadrons' timely completions of: Annual and Real Property Inventories• Please advise A4 Staff of any issue(s) that need to be addressed

(As of 6 Aug 2017)



MER/A5/8 Plans and Programs Lt Col Wilkins



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">Assigned as A/DCS A5/8.Reviewed Region's Development and Submission of 2018 Training Plans to eServices for approval by MER/CAP-USAF.	<ul style="list-style-type: none">Training and Non-Training Metric Scorecards to be completed end of FY 17 by MER Staff downloading metrics 30 SepA5/8 to provide staff Mid-Year Scorecards to be updated based on 30 Sep data – staff to submit finalized data to A5/8 NLT 15 Oct.A5/8 to get FY 17 STEM Kit usage from NHQ and enter on Scorecard for AE.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
	<ul style="list-style-type: none">Add to monthly distro for CUB.



MER/A6

Lt Col Maurice Thomas

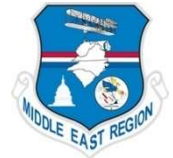


<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• DoD CommEx 17-3 AAR<ul style="list-style-type: none">✓ Strong participation by wings✓ Short Notice <12 hours✓ Actual deployment of aircraft✓ Reports Due 10AUG17• Boy Scout Jamboree Support• Continue NTN HF Nets & Exercises<ul style="list-style-type: none">• Daily Region Evening Nets raise Effectiveness & Training• Growing role w/AF assignments	<ul style="list-style-type: none">• Emphasize Mission Utilization / Assessment• Wing ORMS Oversight & Accountability<ul style="list-style-type: none">• Upcoming reviews to start early• Encourage 100% MER HF staff stations<ul style="list-style-type: none">• Mandatory Radio Path to Command• Review Wing Comm Plans as submitted• Review Training Objectives• Andrews Air Show Support - NatCap
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• ROS of “live” and irreplaceable assets• UHF ISR radios: No plan to replace<ul style="list-style-type: none">➤ Assess mission impact• VHF portables – No budget for replacement<ul style="list-style-type: none">➤ Assess mission impact• NTC – Understaffed• HF assets not on the air!	<ul style="list-style-type: none">• Minimize the loss of irreplaceable assets• Reporting of more frequent failures (MTBF)• Planning assistance to the wings• AAR to stress mission comm support• Active inputs from DO and CC• Need CUL-T training at state level



Information Technology

Lt Col Kertis Henderson



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Submitted infrastructure recommendation to A6• Met with wings' IT staff<ul style="list-style-type: none">• New IT regulation• CAPWATCH changes• Collaboration with PA• Web content updates started	<ul style="list-style-type: none">• Complete staff area public content<ul style="list-style-type: none">• Public content needs to be written by staff members and approved by PA• Due end of August 2017• Evaluate and demo new infrastructure
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• Lack of public content for web site<ul style="list-style-type: none">• Need public content NLT Aug 2017	<ul style="list-style-type: none">• Work with PA and other staff sections to separate public content from private content• Will soon need an A6IA position



MER/A7 Col Trick



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Continue to work with Wing PD, CP, AE• Held RCLS and Honor Guard Academy• St. Mary's Squadron (MDWG) STEM4UAS "Quadzilla" team continues to practice for National Competition in Muncy, Indiana	<ul style="list-style-type: none">• AE - Encourage use of STEM kits - more/new kits/topics coming• PD – Increase Level V completions• Hold RSC• Attend National Conf• Attend AMA UAS4STEM Comp.
<i>Risks / Problems</i>	<i>Assistance Needed</i>



MER/A7E

Lt Col McLellan



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">Working on forming a Quad Copter racing team with local model airplane club and youth programInvited Maj James Williams (MDWG) consider being the director of the FY 2018 MER Aero Ed School and to be MER Assist DCS of Aero Ed.CAP teams continue to practice for the UAS4STEM Competition at AMA National Headquarters, Muncy, IN; on 19 August.	<ul style="list-style-type: none">Push Brewer Awards, AE Officer of the Year, and Teacher of the Year nominations and to recruit AEMs.Encourage Cadet members to apply for AOPA and AMA Scholarships this coming year.Finalize FY18 Aero Ed School Director and plan for schoolVisit St. Mary's Composite Squadron (MDWG) Quad Copter UAS4STEM team practice at Hollywood, MD.Work to form a Quad Copter team at Mt Airy or Frederick Sqn (MDWG) or both.
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">None	<ul style="list-style-type: none">None



A70 Capt Patti Overman



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• HGA• RCLS South	<ul style="list-style-type: none">• CAC staffing for next term• Attending National Conference• Attending MER Warrior Challenge<ul style="list-style-type: none">• 53 signed up as of 8/8• Complete Activity Director Interviews for 2018<ul style="list-style-type: none">• Lt. Col. Benbow confirmed for HGA• Complete Cadet Programs Staff• Secure facilities for 2018 activities
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none">• HGA Location 2018	<ul style="list-style-type: none">• None



MER/A7P Lt Col Wright



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Continue to work with Wing PDs - give assistance with PD courses (TLC, CLC, SLS, and UCC)• Continue to assist NHQ with PD issues• Continue to assist MER staff with PD issues• Metrics on track	<ul style="list-style-type: none">• Encourage members to achieve more Master Levels in Specialty Tracks• Encourage more members to reach Level V• Hold RSC
<i>Risks / Problems</i>	<i>Assistance Needed</i>



MER/FM Lt Col Phyllis Griffin



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none">• Processed all requests for payment/deposits• Processed monthly credit card bill• Work with Lt Col Mayhew on HGA• Work with Col Felitz-Scarborough on RCLS South• Finalizing finance for NCC• Working with Col Glass on PayPal error• Working on FY 18 budget• Working with Col Bernfeld on RSC finance	<ul style="list-style-type: none">• Process all requests for payment/deposits• Reconcile bank accounts• Process credit card bill• Finalize HGA & National NCC finances• Assist MER Activity Directors for summer activities with finance issues• Finalize FY 18 budget
<i>Risks / Problems</i>	<i>Assistance Needed</i>
None	<ul style="list-style-type: none">• None



MER/CS Col Eugene Egry



<i>Top Accomplishments this Period</i>	<i>Top Goals next Period</i>
<ul style="list-style-type: none"> • Worked closely with A6I, Lt Col Kertis Henderson, on MER Website • Visited Hawk Mountain Ranger School - Kempton, PA – 15 JUL • Attended MER Honor Guard Academy Graduation - 29 JUL 	<ul style="list-style-type: none"> • Find A1A – Assistant Director of Administration and Personnel • Find A6PA – Assistant Historian • Find PAA – Assistant PAO's • Find A6IA - Assistant Director of IT • Visit / instruct at MER Staff College – 17 – 19 AUG, Camp Pendleton, VA • Attend CAP National Conference 31 AUG – 3 SEP - San Antonio, TX • Staff and assist at MER Warrior Challenge – 8 – 10 SEP - Langley Air Force Base, Langley AFB, Hampton, VA • Gather results for the Metrics defined in the MER ATP to report at the upcoming MER Staff Retreat 10 – 12 NOV
<i>Risks / Problems</i>	<i>Assistance Needed</i>
<ul style="list-style-type: none"> • MER Staff Visits to Activities – Role and Expectations • Leverage your staff and develop assistants • Establish remaining / new MER Staff to Wing Staff conference calls. Minimum Quarterly • CUB Slide Naming Convention 	<ul style="list-style-type: none"> • Finding and onboarding new staff members



MER/CC Col John Knowles



- **Staff Plays a Vital Role In EVERYTHING we do in the MER – You are the SME!**
- **MER Staff Retreat – Fall Nov (MDWG Conf)**
- **Meet with your Wing counterpart**
- **Keep up with the regular stuff (SIRS; ROS; etc..)**
- **MER Website Change – Staff Sections up – Need to get your sections filled out**
- **Thank YOU!**